

U.S. Embassy, Manila, Philippines

Message for U.S. Citizens: Avoid the Rush—Renew your Passport Now!

February 20, 2015

THE EMBASSY OF THE UNITED STATES IS TRANSMITTING THE FOLLOWING INFORMATION THROUGH THE EMBASSY WARDEN SYSTEM AS A PUBLIC SERVICE TO AMERICAN CITIZENS IN THE PHILIPPINES. PLEASE DISSEMINATE THIS MESSAGE TO ALL U.S. CITIZENS IN YOUR ORGANIZATION OR NEIGHBORHOOD.

With the summer travel season fast approaching, it is never too soon to apply for or renew tourist passports for yourself or your family members. Many countries require that passports have at least six months of validity before allowing entry. Additionally, passports for minors are only valid for five years, so please check the expiration date of your children's passports before making travel plans, as well as your own. Be aware that tourist passport applications usually require two to three weeks from the date of execution of application to receipt of the passport. The Embassy is unable to extend passport validity, and emergency passports are available only in extreme circumstances.

For more information or to begin the process of renewal, please visit the U.S. Embassy Manila's [Passport webpage](#) or the [Apply for a New Passport page](#) on [Travel.State.gov](#). When you are ready, follow this link to [schedule an appointment](#).

The U.S. Embassy in Manila is located at 1201 Roxas Boulevard, and is open 07:30-16:00, Monday through Friday. The Embassy's main telephone number is (632) 301-2000. U.S. citizens needing to speak to the Embassy can dial this number and ask to be connected to the American Citizens Services (ACS) unit. You can also contact the ACS unit through email at ACSIInfoManila@state.gov or through the [Embassy Facebook page](#). Please [visit our website](#) for information on all services offered by the ACS unit. If you are a U.S. citizen in need of urgent assistance outside of business hours, call the Embassy's emergency after-hours number (632) 301-2000 and ask for the Embassy Duty Officer.

We strongly recommend that U.S. citizens traveling to or residing in the Philippines enroll in the [Department of State's Smart Traveler Enrollment Program \(STEP\)](#) at travel.state.gov. STEP enrollment gives you the latest security updates, and makes it easier for the U.S. embassy or nearest U.S. consulate to contact you in an emergency. If you don't have Internet access, enroll directly with the nearest U.S. embassy or consulate.

Regularly monitor the State [Department's website](#), where you can find current [Travel Warnings](#), including the [Travel Warning for the Philippines](#), Travel Alerts, and the Worldwide Caution. Read the [Country Specific Information for the Philippines](#). For additional information, refer to ["Traveler's Checklist"](#) on the State Department's website.

Contact the U.S. embassy or consulate for up-to-date information on travel restrictions. You can also call 1-888-407-4747 toll-free in the United States and Canada or 1-202-501-4444 from other countries. These numbers are available from 8:00 a.m. to 8:00 p.m. Eastern Time, Monday through Friday (except U.S. federal holidays). Follow us on [Twitter](#) and [Facebook](#) to have travel information at your fingertips.